



Children's Ministry 2023 Summer Internship Job Description

Roles of a Summer Intern

- Assist in the planning and executing of the children's ministry of Mount Vernon Baptist Church while gaining valuable experience across several ministry areas.
- Promote and work under the vision and direction of the Minister for Children & Families.

Responsibilities of a Summer Intern

- Full time position (40 hours a week)
- Supporting the Children's Ministry staff and volunteers to carry out the mission of Mount Vernon Kids:
 - T- Teach kids to know and love Jesus.
 - R- Reach out to share God's love.
 - E- Equip families to disciple their kid(s).
 - E- Encourage kids in a life of prayer, worship, and fellowship.
- Tasks to include but not limited to –
 - Planning, setting up and helping with Vacation Bible School,
 - Teaching and leading children during Worship Arts Camp,
 - Scheduling and assisting in local mission projects
 - Leading weekly Wednesday evening children's programming
 - Meet weekly with Minister for Children & Families for discipleship and spiritual growth.
 - Begin to develop a working knowledge of children's ministry.
 - Other tasks as assigned

Length of Employment

- 10 weeks (Dates may be negotiable)
 - Late May/Early June- Early August.

Summer Intern Compensation

- \$4,000 for the 10 weeks of employment

Summer 2023 Supervisor

Michelle Ives, Minister for Children & Families



Children's Ministry 2023 Summer Intern Application

I. Personal Information

Name _____

Street Address _____

City, State, Zip _____

Phone Numbers (H) _____ (W) _____ (C) _____

Email Address _____

**Must fill out and pass background check.*

II. Employment Objective

Why are you applying for this position? What do you hope to learn from this experience?

What do you consider to be the strengths that you would bring to the ministries of MVBC? What are some areas of weakness that you will hope to improve upon?

List any special skills, training or knowledge you have for this position and any other achievements you would like considered.

List an example of how God has worked in your life and how it helped you grow spiritually.

III. Educational Background

1. High School, grade completed _____ Dates attended _____
City & State _____ Diploma Yes No

2. Undergraduate college/university attended _____
City & State _____
Years attended _____ Degree _____

3. Graduate college/university _____
City & State _____
Years attended _____ Degree _____

4. Doctoral Studies college/university _____
City & State _____
Years attended _____ Degree _____

IV. References

Name _____ Phone Number ____ - ____ - ____ Years known _____
Street Address _____
City, State, Zip _____
Email Address _____
How do you know this person? _____

Name _____ Phone Number ____ - ____ - ____ Years known _____
Street Address _____
City, State, Zip _____
Email Address _____
How do you know this person? _____

Name _____ Phone Number ____ - ____ - ____ Years known _____
Street Address _____
City, State, Zip _____
Email Address _____
How do you know this person? _____

V. Employment History

Please complete the following about your employment history even if you think the question does not relate to the position you seek.

Current or Last Employer

Company Name _____

Street Address _____

City, State, Zip _____

Phone Number ____ - ____ - ____ May we contact this employer? Yes No

Dates of employment _____ Position/Title _____

Name/Title of Supervisor _____

Your Salary Starting _____ Ending _____

Describe duties, responsibilities and important accomplishments

Next Previous Employer

Company Name _____

Street Address _____

City, State, Zip _____

Phone Number ____ - ____ - ____ May we contact this employer? Yes No

Dates of employment _____ Position/Title _____

Name/Title of Supervisor _____

Your Salary Starting _____ Ending _____

Describe duties, responsibilities and important accomplishments

Next Previous Employer

Company Name _____

Street Address _____

City, State, Zip _____

Phone Number ____ - ____ - ____ May we contact this employer? Yes No

Dates of employment _____ Position/Title _____

Name/Title of Supervisor _____

Your Salary Starting _____ Ending _____

Describe duties, responsibilities and important accomplishments

I verify that to the best of my knowledge all information included in this form is accurate and true.

Signature _____ Date _____