



## **Student Ministry 2023 Summer Internship Job Description**

### **Roles of a Summer Intern**

- Assist in the planning and executing of the student ministry of Mount Vernon Baptist Church while gaining valuable experience across several ministry areas.
- Promote and work under the vision and direction of the Associate Pastor for Students.

### **Responsibilities of a Summer Intern**

- Full time position (40 hours a week)
- Supporting the Student Ministry staff and volunteers to carry out the mission of Mount Vernon Students: Love God. Love People. Make Disciples
- Tasks to include but not limited to –
  - Planning, setting up and helping with Vacation Bible School,
  - Scheduling and assisting in local mission projects
  - Leading weekly Student Ministry gatherings and Bible studies
  - Leading and attending Student Summer Camp and activities
  - Meet weekly with Associate Pastor for Students for discipleship and spiritual growth.
  - Begin to develop a working knowledge of student ministry.
  - Other tasks as assigned

### **Length of Employment**

- 10 weeks (Dates may be negotiable)
  - Late May/Early June- Early August.

### **Summer Intern Compensation**

- \$4,000 for the 10 weeks of employment

### **Summer 2023 Supervisor**

Jeff Randolph, Associate Pastor for Students



# Student Ministry 2023 Summer Intern Application

## I. Personal Information

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Numbers (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address \_\_\_\_\_

*\*Must fill out and pass background check.*

## II. Employment Objective

Why are you applying for this position? What do you hope to learn from this experience?

What do you consider to be the strengths that you would bring to the ministries of MVBC? What are some areas of weakness that you will hope to improve upon?

List any special skills, training or knowledge you have for this position and any other achievements you would like considered.

List an example of how God has worked in your life and how it helped you grow spiritually.

### III. Educational Background

1. High School, grade completed \_\_\_\_\_ Dates attended \_\_\_\_\_

City & State \_\_\_\_\_ Diploma  Yes  No

2. Undergraduate college/university attended \_\_\_\_\_

City & State \_\_\_\_\_

Years attended \_\_\_\_\_ Degree \_\_\_\_\_

3. Graduate college/university \_\_\_\_\_

City & State \_\_\_\_\_

Years attended \_\_\_\_\_ Degree \_\_\_\_\_

4. Doctoral Studies college/university \_\_\_\_\_

City & State \_\_\_\_\_

Years attended \_\_\_\_\_ Degree \_\_\_\_\_

### IV. References

Name \_\_\_\_\_ Phone Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Years known \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_

How do you know this person? \_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Years known \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_

How do you know this person? \_\_\_\_\_

\_\_\_\_\_

Name \_\_\_\_\_ Phone Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Years known \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_

How do you know this person? \_\_\_\_\_

\_\_\_\_\_

**V. Employment History**

Please complete the following about your employment history even if you think the question does not relate to the position you seek.

Current or Last Employer

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ May we contact this employer?  Yes  No

Dates of employment \_\_\_\_\_ Position/Title \_\_\_\_\_

Name/Title of Supervisor \_\_\_\_\_

Your Salary Starting \_\_\_\_\_ Ending \_\_\_\_\_

Describe duties, responsibilities and important accomplishments

Next Previous Employer

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ May we contact this employer?  Yes  No

Dates of employment \_\_\_\_\_ Position/Title \_\_\_\_\_

Name/Title of Supervisor \_\_\_\_\_

Your Salary Starting \_\_\_\_\_ Ending \_\_\_\_\_

Describe duties, responsibilities and important accomplishments

Next Previous Employer

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ May we contact this employer?  Yes  No

Dates of employment \_\_\_\_\_ Position/Title \_\_\_\_\_

Name/Title of Supervisor \_\_\_\_\_

Your Salary Starting \_\_\_\_\_ Ending \_\_\_\_\_

Describe duties, responsibilities and important accomplishments

I verify that to the best of my knowledge all information included in this form is accurate and true.

Signature \_\_\_\_\_ Date \_\_\_\_\_