

## Primetimers Travel Guidelines

### Policies

Trips will be announced at the Primetimes Program/Luncheons and will then be published in the MVBC Connecting Point and on the church website ([mvbcnow.org](http://mvbcnow.org)). All trip information – itinerary, date and price – is subject to change.

Trip departure times and locations will be confirmed with travelers by email or phone.

The Primetimers and designated Travel Coordinators **are not responsible for, and assume no liability for**, accidents or injury sustained by the traveler from point of departure to final return destination.

The Primetimers and designated Travel Coordinators **are not responsible for** lost or stolen personal articles or valuables declared as 'missing' while on a Primetimers trip.

In the event that a traveler must cancel their travel reservation prior to a trip, refunds will be provided if a substitute traveler can be found.

The Primetimers do not offer travel insurance. Travelers wishing to purchase travel or trip cancellation insurance are responsible for obtaining the policy as well as the cost of it.

For the safety and security of each traveler, a medical information form must be completed and provided to Travel Coordinators for all overnight trips. For daytrips, it is recommended that each traveler have their medical information with them.

Travelers who require special assistance should inform the Travel Coordinators when placing the reservation. Those needing help in walking, climbing stairs, etc. must have a traveling companion who can provide help with such needs.

All luggage must have a tag attached identifying the owner. Because there may be other pieces of luggage that look 'exactly like yours', it is strongly suggested that you attach a different color luggage tag, a piece of ribbon, brightly colored luggage strap or something that will assist you in quickly identifying 'your' luggage.

### Travel Etiquette

At the initial departure point, seating on the coach is on a first come – first seated basis. It is suggested that you occupy the same seat throughout the trip unless otherwise instructed. There are reserved seats for the Travel Coordinators at the front of the coach.

Travelers should wear their Primetimers name badge while on trips.

The Travel Coordinators will announce an 'exiting the coach procedure' prior to stopping at destinations (drivers side, right side, from the back, etc). For the safety and comfort of all on board, travelers are asked to follow the exiting instructions.

The Travel Coordinators cell phone numbers will be provided to travelers so that they may contact the Coordinators in the event they are unable to meet the preset schedule.

The use of Cell Phones on the coach is permitted only in the case of emergencies in respect for fellow travelers.

During multi-day trips, boarding and 'luggage at the coach' times will be announced in advance. Be on time!