

Job Description for

Childcare Worker

Non-Exempt, Hours vary

The position of Childcare Worker is part-time and hours vary. This position reports to the Childcare Coordinator. A Childcare Worker provides a safe, structured, Christ-honoring environment for children attending childcare during Mount Vernon Baptist Church (MVBC) programming and special events. A Childcare Worker works in a team of two or more Childcare Workers to uphold all policies and procedures as outlined in MVBC Childcare Worker Policies.

The position's tasks include but are not limited to:

- Welcome families and maintain accurate attendance records and contact information.
- Engage children in a variety of developmentally appropriate Bible lessons and activities during childcare, to include but not limited to: read aloud, art projects, games, hands-on activities, short videos.
- During snack or meal times, serve the provided food to the children, ensuring a safe eating environment.
- Attend to children's personal needs. Female childcare workers only will change diapers and assist with toileting needs, according to the Childcare Worker Policies.
- Create a positive classroom environment with behavior expectations clearly communicated to parents and children. Support children's positive behavior according to the Discipline Policy as outlined in the Childcare Worker Policies.

Qualifications:

- One year or more experience working with children in a childcare or church setting
- A committed Christian with beliefs and practices compatible with those of MVBC
- Ability to communicate clearly and effectively with Children's Ministry staff, volunteers, and families within the Childcare Ministry
- A passion for ministering to the families of Mount Vernon Baptist Church by providing excellent childcare during programming and special events.
- Preferred: First Aid and CPR certified. Annual training will be offered and required for all Childcare Workers currently employed by MVBC.